

2017 Admission Guide for International Students

Freshman / Transfer





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2017 Spring Semester Admission Guide

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Fields of Study

College	Major	Quota	
		Freshman	Transfer
College of Humanities	Dept. of Korean Language & Literature	a few numbers for each major (supernumerary)	a few numbers for each major (supernumerary)
	Dept. of English Language & Literature		
	Dept. of German Language & Literature		
	Dept. of French Language & Literature		
	Dept. of Japanese Language & Literature		
	Dept. of Chinese Language & Cultural Studies		
College of Natural Sciences	Dept. of Mathematics		
	Dept. of Physics		
	Dept. of Chemistry		
	Dept. of Consumer & Child Studies		
	Dept. of Fashion & Industry		
	Dept. of Marine Science		
College of Social Sciences	Dept. of Social Welfare		
	Dept. of Mass Communication		
	Dept. of Library and Information Science		
	Dept. of Creative Human Resource Development		
College of Law, Politics & Economics	Dept. of Law		
	Dept. of Public Administration		
	Dept. of Political Science & Int'l Relations		
	Dept. of Economics		
College of Engineering	Division of International Trade		
	Dept. of Mechanical Engineering		
	Dept. of Mechatronics Engineering		
	Dept. of Electrical Engineering		
	Dept. of Electronics Engineering		
	Dept. of Industrial and Management Engineering		
	Dept. of Safety Engineering		
College of Information & Technology	School of Computer Science and Engineering		
	Dept. of Information and Telecommunication Engineering		
	Dept. of Embedded-Systems Engineering		
College of Business Administration	School of Business Administration		
	Dept. of Tax & Accounting		
College of Urban Sciences	Dept. of Urban Policy and Administration		
	School of Construction Environmental Engineering		
	Dept. of Urban Engineering		
	School of Urban Architecture		
College of Life Sciences and Bioengineering	School of Life Sciences		
	School of Bioengineering		
	School of Northeast Asian Studies	Korean Trade & Commerce	-

※ There is no set quota for the number of international students to be admitted. Candidates are selected upon review of their academic ability, through a special admission process for foreign students.



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Application Schedule

Procedure	Date	Notes(Place)
Submission of Application & Documents	Nov. 04, 2016 ~ Nov. 21, 2016 (by 17:00)	- Visit : Admissions office Weekdays (1st Fl. of the Administration BD.) - Mail : Admissions Team Incheon National University 119 Academy-ro, Yeonsu-gu, Incheon, Korea (22012)
Interview	Nov. 29, 2016	- Notice will be posted at the INU Homepage on Nov. 25(Tue), 2016. (http://www.inu.ac.kr) - The applicants must bring the test verification slip, ID card(alien registration card, passport) for the interview.
Announcement of Admissions Decision	Dec. 16, 2016	- Notice will be posted at the INU Homepage (http://www.inu.ac.kr) - There is no notify individually.
Registration	Feb. 03, 2017 ~ Feb. 06, 2017	- Details of registration will be announced on the INU Admissions Homepage(http://www.inu.ac.kr). If registration is not made within the set period, it will be assumed that the applicant no longer intends to enter the school and the admission will be cancelled.
Opening	Mar. 02, 2017	- Notices to each college(department)

※ The Schedule for Korean Trade & Commerce Major may be subject to change and notified individually according to the situation.

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Admission Eligibility

3-1. Common Requirements

A. Basic Requirements

Graduates(or graduate-to-be) of high school who completed overall education courses of elementary school, middle school and high school for more than 12 years. The Applicants must meet both the following nationality acknowledgement standards, Korean and English language proficiency requirements.(GED at domestic or foreign can't support)

B. Nationality Acknowledgement Standards

- A non-Korean national whose parents are BOTH non-Korean nationals.
 - ※ If an applicant and(or) his(her) parents have dual citizenship of which one being Korean, he(he) will not be considered as an international student.

- A Taiwanese national whose parents are Korean and Taiwanese is also considered as an international student.

3-2. Freshman Applicants

A. Korean Proficiency

- TOPIK(level 3 or higher) or a certificate of completing Korean Language Institute of Incheon National University(level 4 or higher) or a test of Korean Proficiency at the Incheon National University Language Insititute((level 3 or higher) except for applicants of School of Northeast Asian Studies for Korean Trade & Commerce Major.
- ※ **Korean Trade & Commerce Major** : TOPIK(level 4 or higher) or English Proficiency

B. English Proficiency

- TOEFL(iBT 75), TOEIC(750), IELTS(5.5), PET(level 4) or higher(applicants for School of Northeast Asian Studies for Korean Trade & Commerce Major only)
- ※ Overseas Korean in China, Russia and other countries and others who are fluent in Korean or who have studied in Korea are exempted from submitting TOPIK. (Proof must be submitted.)

3-3. Transfer Applicants

A. Korean Proficiency

- TOPIK result(level 3 or higher) or a certificate of completing Korean Language Institute of Incheon National University(level 4 or higher) or a test of Korean Proficiency at the Incheon National University Language Insititute((level 3 or higher)
- ※ Overseas Korean in China, Russia and other countries and others who are fluent in Korean or who have studied in Korea are exempted from submitting TOPIK. (Proof must be submitted.)

B. Academic Background Requirements

Grade	Eligibility
2nd year	1) Completed(or will complete by August 2016) at least 1 full academic year (more than 2 semesters) at a 4-year university in Korea or overseas(seasonal semesters not counted) ※ Applicants from an overseas university must have acquired (or will acquire by August 2016) more than one quarter of the credits required for the graduation.(evidential document must be submitted) 2) Graduated or expected to graduate by August 2016 from 2 or 3-year college in Korea or overseas.
3rd year	1) Completed(or will complete by August 2016) at least 3 full academic years(more than 4 semesters) at a 4-year university in Korea or overseas(seasonal semesters not counted) ※ Applicants from overseas university must acquired (or will acquire by August 2016) more than half of the credits required for the graduation.(evidential document must be submitted) 2) Graduated or expected to graduate by August 2016 from 2 or 3-year college in Korea or overseas.



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Application Documents

4-1. Freshman

Required Documents		Freshman
①	A copy of Application Form(attached form)	<input type="radio"/>
②	Completed School Information Form(attached form)	<input type="radio"/>
③	Letter of Agreement for Education Verification Report(attached form)	<input type="radio"/>
④	Elementary & Middle School Graduation or Transcript Certificates	<input type="radio"/>
⑤	1. High School Graduation	<input type="radio"/>
	2. High School Transcript Certificates	<input type="radio"/>
	※ along with one of the two below as for educational institution abroad - Apostille certificate issued by the designated organization - A certificate issued by the Korean Consulate	
⑥	A Copy of Applicant's Family Register(Family Relationship Certificate) ※ Certificates issued by a foreign government which is equivalent to the Family Register in Republic of Korea(Copy of Passport, ID Card, Driving License, etc) ※ In case of parents' divorce or death documentation issued by the government of the country of residence required to prove the fact (notarized copy, corresponding applicant)	<input type="radio"/>
⑦	Immigration Certificate(foreigners residing in Korea only)	<input type="radio"/>
⑧	1. A copy of national ID card(parents, applicant) 2. A cop of passport(applicant) 3. A copy of alien registration card(front & back)	<input type="radio"/>
⑨	A Certificate of Deposit Balance The applicant must submit a certificate of bank balance deposit of more than 11,000,000 KRW(USD or CNY equal to the amount) for financial sponsor(a parent) or applicant(deposit for at least 1 month), certificate of remittance and certificate of money exchange of more than USD 10,000.	<input type="radio"/>
⑩	TOPIK result(level 3 or higher) or a certificate of completing Korean Language Institute of Incheon National University(level 4 or higher) or a test of Korean Proficiency at the Incheon National University Language Insitute((level 3 or higher) ※ Except for School of Northeast Asian Studies(Korean Trade & Commerce) applicants	<input type="radio"/>
⑪	School of Northeast Asian Studies(Korean Trade & Commerce) : TOEIC(750), TOEFL(iBT 75), IELTS(5.5), PET(level 4), TOPIK(level 4) or higher	<input type="radio"/>

4-2. Transfer

Required Documents	Transfer
① A copy of Application Form(attached form)	
② Completed School Information Form(attached form)	
③ Letter of Agreement for Education Verification Report(attached form)	
④ High School Graduation Certificates ※ along with one of the two below as for educational institution abroad - Apostille certificate issued by the designated organization - A certificate issued by the Korean Consulate	
⑤ 1. Certificate of Attendance or Completion(Prospective) of two full academic years(four semester) in the degree program at a four year University. Certificate of Graduation(Prospective) from College 2. Transcript of Previous University/College ※ along with one of the two below as for educational institution abroad - Apostille certificate issued by the designated organization - A certificate issued by the Korean Consulate	
⑥ A Copy of Applicant's Family Register(Family Relationship Certificate) ※ Certificates issued by a foreign government which is equivalent to the Family Register in Republic of Korea(Copy of Passport, ID Card, Driving License, etc) ※ In case of parents' divorce or death documentation issued by the government of the country of residence required to prove the fact (notarized copy, corresponding applicant)	
⑦ Immigration Certificate(foreigners residing in Korea only)	
⑧ 1. A copy of national ID card(parents, applicant) 2. A copy of passport(applicant) 3. A copy of alien registration card(front & back)	
⑨ A Certificate of Deposit Balance The applicant must submit a certificate of bank balance deposit of more than 11,000,000 KRW(USD or CNY equal to the amount) for financial sponsor(a parent) or applicant(deposit for at least 1 month), certificate of remittance and certificate of money exchange of more than USD 10,000.	
⑩ TOPIK result(level 3 or higher) or a certificate of completing Korean Language Institute of Incheon National University(level 4 or higher) or a test of Korean Proficiency at the Incheon National University Language Institute((level 3 or higher) ※ Except for School of Northeast Asian Studies(Korean Trade & Commerce) applicants	
⑪ School of Northeast Asian Studies(Korean Trade & Commerce) : TOEIC(750), TOEFL(iBT 75), IELTS(5.5), PET(level 4), TOPIK(level 4) or higher	



5 Interview and Registration

A. Interview

- Documents screening(100%) and oral interview(100%)

B. Venue of interview

- domestic resident : Interview at the Admissions team, Incheon National University
- Overseas resident : Interview through internet protocol video at below place
 - ① Korean School in Yantai :
Chenjia village Laisan district Yantai city, Shandong province, China 264003 (☎0535-210-2300)
 - ② Korean International School in Yanbian :
2728A Chaoyang St. Yanji City, Jilin Province, China 133000 (☎0433-291-2745)
 - ③ YanTai University in China :
30, Qingqual Road, Laisan, Yantai city, Shandong province, China 264005 (☎0535-690-0959)

※ If you wish you have an interview overseas, please indicate the venue on the application form.

C. Evaluation

- Oral interview evaluating knowledge of major, personality and expression.

D. Announcement of Admissions Decision : Jul. 20, 2016

- Notice will be posted at the INU Homepage (<http://www.inu.ac.kr>). There is no notify individually.

E. Registration

- Details of registration will be announced on the INU Admissions Homepage(<http://www.inu.ac.kr>).
- If registration is not made within the set period, it will be assumed that the applicant no longer intends to enter the school and the admission will be cancelled.

6 Tuition Fee and Scholarship

[2016 Tuition Fee]

College(Dept.)	Entrance Fee	Tuition Fee	Notes
Humanities, Social Sciences, Mathematics(2~4)	390,000KRW	2,084,000KRW	Half of tuition fee is deducted on the bill
Sciences, Sports	390,000KRW	2,340,000KRW	
Engineering, Arts	390,000KRW	2,623,000KRW	

[2016 Scholarship]

Type of Scholarship	Eligibility	Amount	Duration	Notes
Special Scholarship	Scholarship is applicable to all foreign students.	50% of the tuition fee	4 years	Students must take min. 15 mandatory credits in the previous semester with more than average score 2.5.

7**Application Fee and its Refund**

A. Application Fee : 60,000KRW

B. Bank Account : Nhonghyup Bank 1325-01-000314 Swift code : NACFKRSE

※ Be sure to deposit in his/her own name.

C. Refund Policy

- ① When you pay in excess by mistake : the amount you have paid in excess.
- ② When you can not follow admission process due to things Incheon National University should be responsible for : the full amount you have paid.
- ③ When you can not follow admission process due to natural disasters : the full amount you have paid.
- ④ When you can not follow admission process due to diseases or accidents (you should submit documents relevant to the situation) : the full amount you have paid.

8**Additional Notes for Applicants**

- (1) Applicants must submit originals of all supporting documents. If originals cannot be submitted, copies can be submitted but they must have been certified as true copies of the original by the Admission Team at Incheon National University upon submission.
- (2) Any documents written in a language other than Korean or English must be translated into Korean or English by an accredited translator.
- (3) If any information on the application form or other submitted documents are found to be false, or if the applicant uses unfair means to obtain admission, the application will be automatically disqualified.
- (4) If applicant's family relationship needs to be confirmed (parents' divorce, parents' death and etc.), or if applicant renounced Korean citizenship, the applicant must submit authenticating documents as evidence.
- (5) Admitted applicant who is an expected graduate or still attending school/university/college at the time of the application submission must submit a certificate of completion or diploma to the Admission Team at Incheon National University by **August 31, 2016**.
- (6) Applicant may be contacted individually by telephone for additional document, if necessary.
- (7) The most accurate and frequently used contact telephone number and email address must be provided so that applicant can be reached immediately in case of emergency from the moment the application has been submitted and until the application result has been released and the applicant is registered at Incheon National University.
Incheon National University is not responsible for not being able to reach the applicant because of the wrong contact details provided by the applicant in the application form.
- (8) The application fee and supporting documents will not be refunded nor be returned to applicant once submitted.



- (9) Admitted applicant must pay the deposit or the full tuition fee within the specified period to confirm their acceptance and registration. If enrollment is not completed by the deadline, the acceptance offer will be withdrawn.
- (10) Matters not specified here will be decided under the University's Admission Committee.

Admission Inquiries

- ❖ Address : (Postal 22012) Academy-ro 119 , Yeonsu-gu, Incheon, Korea
Admissions Team, Incheon National University
- ❖ Contact : Tel. +82+32+835-9281, Fax. +82+32+858-7141
- ❖ E-mail : admission@inu.ac.kr

Application Form for International Students

2017 Spring Semester (Freshman)				Application No.	※
Interview Place	① Incheon National University ()		Color Photo (3cm×4cm)		
	② Korean School in YanTai ()				
	③ Korean International School in Yanbian ()				
	④ YanTai University in China ()				
Department /Major					
Student Information					
Name	(Korean)		(漢字)		
	(English) (Last)			(First)	
Passport Number		Nationality		Gender	M() F()
Date of Birth	(DD/MM/YY)		E-mail		
Mailing Address				Mobile Number	
				Phone	
Family Information	Full Name	(Father)		(Mother)	
	Nationality				
	Phone				
	Address				
Academic Information (High school)	[School Name]				
	[Address]				
	[Phone]		[Fax]		
	[Graduation Date]		[E-mail]		
Korean Proficiency	① TOPIK() ② Completing Korean Institute() ③ etc()				
English Proficiency	① TOEFL() ② TOEIC() ③ IELTS() ④ PET()				
Refund Account	Depositor Name		Bank		Account Number
<p>I hereby submit application form. I certify that the information contained in this application is correct and complete.</p> <p style="text-align: center;">_____ (DD/MM.YY)</p> <p style="text-align: center;"><u>Applicant Name</u> _____ (Signature)</p> <p style="text-align: center;">To the President of Incheon National University</p>					



Application Form for International Students

2017 Spring Semester (Transfer)				Application No.	※
Interview Place	① Incheon National University ()			Color Photo (3cm×4cm)	
	② Korean School in YanTai ()				
	③ Korean International School in Yanbian ()				
	④ YanTai University in China ()				
Department /Major					
Application Category	① Sophomore Transfer() ② Junior Transfer()				
Name	(Korean)		(漢字)		
	(English) (Last)			(First)	
Passport Number		Nationality		Gender	M(), F()
Date of Birth	(DD/MM/YY)			E-mail	
Mailing Address				Mobile	☎
				Phone	☎
Family Information	Full Name	(Father)		(Mother)	
	Nationality				
	Phone				
	Address				
Academic Information (College, University)	[School Name]				
	[Address]				
	[Phone]	[Fax]	[E-mail]		
	Acquisition Credits		GPA		
Korean Proficiency	① TOPIK() ② Completing Korean Institute() ③ INU TOPIK()				
Refund Account	Depositor Name		Bank	Account Number	
<p>I hereby submit application form. I certify that the information contained in this application is correct and complete.</p> <p style="text-align: center;">_____ (DD/MM.YY)</p> <p style="text-align: center;">Applicant Name _____ (Signature) _____</p> <p>To the President of Incheon National University</p>					

School Information

2017 Spring Semester
(Freshman/Transfer)

Application No. _____

Department/Major
you are applying for _____

Name _____

Date of Birth _____

Educational Background	Name of School	Period	Grade	1		2		3		4		5		6	
			Semester	1	2	1	2	1	2	1	2	1	2	1	2
Elementary School		~								-	-	-			
		~													
Secondary School		~													
		~													
High School,		~													
		~													
College/ University		~													
		~													

Educational Background : Elementary, Secondary, High School, College, University

I hereby submit School Information form. I certify that the information contained in this application is correct and complete.

(DD/MM.YY)

Applicant Name _____

(Signature) _____



Admissions Team

Letter of Consent

TEL : (82+32)835-9281, 9276
 FAX : (82+32)858-7141
 E-mail : admission@inu.ac.kr

119 Academy-Ro, Yeonsu-Gu, Incheon, KOREA 22-012

【For Students】

*School Name :	<input type="text"/>	*e-Mail :	<input type="text"/>
*Address :	<input type="text"/>		
*Zip Code :	<input type="text"/>	*Phone :	<input type="text"/>
		*FAX :	<input type="text"/>
To whom IT may concern :			
<p>* <input type="text"/> has been admitted to the Incheon National University for the Spring Semester of 2017. The documents he(or she) submitted indicate that he(she) previously attended your school. Yet for the sake of the Standard Operational Procedure of the Incheon National University, his(her) documents must be confirmed. Included are his(her) brief personal data along with photocopies of the documents he(she) submitted to us. I would deeply appreciate if you could verify the documents and let us know the results by mail and fax or e-mail above.</p> <p>I am looking forward to hearing from you soon. Sincerely yours,</p> <p>Hur Jin, Ph.D. (signature) _____ Dean of Admissions & Student Affairs</p>			
Letter of Agreement			
<p>I have applied to the Incheon National University in Incheon, Korea for the 2016(2017) academic year and have agreed to allow the Incheon National University to officially request verification. In this regard, I would like to ask for your full assistance to the Incheon National University when they contact you regarding the verification of transcripts.</p>			
*Date of admission(transfer) :	<input type="text"/>	*Date of graduation :	<input type="text"/>
*Student ID Number :	<input type="text"/>	*Date of Birth :	<input type="text"/>
*Name :	<input type="text"/>	(signature)	<input type="text"/>

【For School】

Verification Report	
■ Above records & transcripts :	Correct <input type="checkbox"/> , Incorrect <input type="checkbox"/>
■ Additional comments :
■ Verifier(Title & Name)	_____(Signature)_____